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STUDENT INTERNSHIP POSITION: **Environment Infrastructure Services Department (EISD)**

An internship programme is an intervention by the City of Johannesburg to address the growing demand by a tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of academic qualification to obtain experiential training. The City is committed to providing work-based training for students.

- This internship opportunity is applicable to youth in the Johannesburg communities, who qualifies for this internship and have never participated in an internship programme before.
- This Vacancy is open to all qualifying **STUDENTS** in the Johannesburg Community for a period **not exceeding 18 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment.
- Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
- The City of Johannesburg is an equal opportunity employer.

WHERE TO APPLY

https://www.joburg.org.za/work/_Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx


Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), EISD Department has the following Internship opportunity available for a period NOT exceeding eighteen (18) months.

<u>DEPARTMENT:</u>	Environment Infrastructure Services Department (EISD)
<u>BRANCH:</u>	Strategic Coordination and Integration
<u>DESIGNATION:</u>	Internship: GIS
<u>REMUNERATION:</u>	
(Qualification completed with min 360 credits):	R9 531,54 pm (Basic Salary, no benefits) OR
(Enrolled as a student) :	R3 500,00 pm (Basic salary, no benefits)
<u>LOCATION:</u>	118 Jorissen Street Street, Traduna Building, Johannesburg

MINIMUM REQUIREMENTS:

- Diploma or Degree in Environmental Management and GIS or equivalent qualification registered at SAQA level 5 or 6;
- Whereas the Institution envisages extending the training of the student by adding a practical or experiential training discipline herein referred to as “training”, namely in the field of GIS or Environmental Management as part of the existing courses/studies;
- Computer literacy – ArcGIS and MS Office applications;
- Knowledge of Environmental Management and National Diploma in Environmental Management will be an added advantage;
- Only City of Joburg residents will be considered.

PRIMARY FUNCTION:

Provide GIS services within EISD with regards to Environmental management-based layers and some project administration within the City of Joburg. The GIS Intern will be required to liaise with both internal and external stakeholders, including other government departments, officials and service providers.

KEY PERFORMANCE AREAS:

- Assist the department’s directorates to map and coordinate environmental data onto ArcGIS;
- Participate during Environmental Awareness events;
- Promote trust, make awareness for cultural differences and ensure attendance to the sub-unit administrative function;
- Effectively implement the GIS and Environmental Management procedures of the CoJ and not to compromise the CoJ in doing his/her work.

LEADING COMPETENCIES:

- Computer literacy (MS Office applications and ArcGIS) and email.
- Organising skills and attention to detail;
- Excellent communication skills - verbal, listening and written;
- Time management; and Work under pressure.



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CORE COMPETENCIES:

- Diligence;
- Professionalism;

ENQUIRIES ONLY:

Contact Person: Revonal McKenzie

Tel No: (011) 082 7999

Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1H5UcJ75eROSovdfy1dmL0Qew554>

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

CLOSING DATE: WEDNESDAY, 05 JUNE 2024

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