

The Quality Council for General and Further Education and Training (**UMALUSI**) is a statutory body mandated by legislation to quality assure education provision in General and Further Education and Training. **UMALUSI seeks to appoint suitable candidates with the relevant qualifications and experience** to monitor examinations administered for the National Senior Certificate (NSC)/Senior Certificate (SC) by the Public and Private Assessment Bodies.

**Provincial Monitors: Quality Assurance of Assessment, Monitoring and Evaluation**

**Reference No: QAM/04/04**

**(5 Year Renewable Contract)**

**Forward your application to the following email address:**

**Recruit. PM-QAM@umalusi.org.za**

Former/Retired High School Principals, Educators, and retired officials who worked with the Management of National Public examinations and have the necessary knowledge, skills and experience particularly managing and monitoring examinations, are invited to apply.

**Envisaged number of monitors required per province is as follows:**

No.	Province	Number of Districts Per PED	No. of monitors required per province
1	Eastern Cape	12	22
2	Free State	5	8
3	Gauteng	15	3
4	KwaZulu Natal	12	18
5	Limpopo	10	20
6	Mpumalanga	4	7
7	North West	4	6
8	Northern Cape	5	10
9	Western Cape	8	13
	<b>Total</b>	<b>75</b>	<b>107</b>

**Requirements:** A Bachelor's Degree or post postgraduate degree in Education; • Five years' experience in the management of examinations at school/college/university level; • Understanding of the qualifications in the General and Further Education and Training Sun-framework (GFETQS) sub-framework; • Good communication and report-writing skills; • Good computer skills; • Specialisation in assessment/monitoring will be added advantage; • Valid driver's licence and have own transport.

**Duties:**

- Monitor the Conduct, Administration and Management of the writing examination in line with Umalusi directives and requirements;
- Monitoring of the marking centres in accordance with Umalusi directives and requirements;
- Report to Umalusi when there is any contravention of the Policy and Regulation Pertaining to the Conduct, Administration and Management of the National Senior Certificate Examinations; and
- Compile and submit monitoring reports in line with Umalusi requirements.

**PLEASE NOTE:** Candidates will be subjected to a competency test • The successful applicants will be required to sign contracts with Umalusi for a period of five years and also agree to a statement of confidentiality • The monitors will be expected to travel at pre-determined periods in order to execute monitoring functions. Remuneration will be according to the tariffs as approved by Umalusi Council.

Enquiries: HCM at (012) 030 0735/36. Interested persons may visit the Umalusi website: [www.umalusi.org.za](http://www.umalusi.org.za) to view the full job advertisements and download the application form. Applications must be forwarded to the following email address: Recruit.PM-QAM@umalusi.org.za.

Umalusi is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the organisation's Employment Equity Plan to promote its representivity (race, gender and people living with disability). Correspondence will be limited to shortlisted candidates only. Umalusi reserves the right not to appoint. Failure to attach the fully completed Umalusi application form (not Z83) and your CV (excluding supporting documents) will result in your application being disqualified. The closing date for application is 17 May 2024 at 16h00.