HARDLIFE MUHAMBA

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PROFESSIONAL SUMMARY

I am a University of the Witwatersrand graduate with a Bachelor of Commerce in Economics and Econometrics, equipped with a strong academic foundation in financial reporting, data analysis, statistics, costing, and research. Through my experience as a Microeconomics Tutor and Special Events Producer, I've honed my collaborative, networking, and administrative skills. I am actively pursuing internship opportunities at forward-thinking organizations where I can contribute and grow professionally.

CORE COMPETENCIES AND ACHIEVEMENTS

- **Proficient in SPSS for research and data analysis.** Conducted in-depth research on the performance of companies listed on the JSE, leveraging SPSS for data analysis.
- Advanced expertise in Microsoft Excel. Developed financial models to forecast growth for various companies in the context of Advanced Corporate Finance practicals at university.
- **Exceptional communication skills.** Welcoming and responsive to feedback in collaborative settings.
- **Strong relationship management.** Demonstrated mutual respect and trust within a college group research project.
- **Effective presentation skills.** Utilized Microsoft Teams and Zoom for delivering comprehensive 6-hour weekly tutoring sessions.
- Accomplished award winner. Acknowledged with a Postgraduate Merit award at Wits University and ranked among the top three high-achieving students in Economics and Business Studies at Springs Girls' High School.

EDUCATION

- Bachelor of Commerce Honors in Economics, University of the Witwatersrand, Ongoing
- Bachelor of Commerce in Economics & Econometrics, University of Johannesburg, 2020.
- National Senior Certificate (Matric), Springs Girls' High School, 2017.

PROFESSIONAL EXPERIENCE

University of the Witwatersrand Microeconomics Tutor

02/2021 - 05/2021

- Played a pivotal role within an instructional team, significantly improving students' understanding of general module knowledge and resolving their academic concerns.
- Demonstrated a commitment to professional growth by actively participating in tutor induction and training sessions, leading to continuous enhancements in tutoring methods.
- Contributed to the development and distribution of student-specific learning materials, thereby positively impacting the educational experience.
- Remarkably achieved and maintained an impressive 90% pass rate throughout the year, underscoring the tangible impact of one-on-one consultations and effective instruction on students' success.

TRAINING AND PROFESSIONAL DEVELOPMENT

- Customer Service, HardvTheCoach, 2019.
- Microsoft Office, Data Envy, 2020.

REFERENCES

Available on Request